



DOCUMENTS REQUIRED

FOR ADMISSION

All Students (Nursery through Grade 12)

- 2 passport-sized photo.
- Photocopies of Student's Birth Certificate.
- Photocopies of Student's Passport or ID.
- Admissions Form.
- Health Form.
- Student's Immunization Record.
- School Recommendation (form D) filled out by Principal or Counselor from previous school. **It must be sent directly to IAA in a sealed envelope with parents or emailed to Admissions admissions@interamerican.edu.ec.**
- Letter from previous school certifying attendance record, last day of attendance, and years attending.
- Copies of Standardized tests reports.
- Interview with counselor (N-12).
- Internet Publishing Consent.
- IAA Insurance Information.
- Certificate of fulfillment of all economical obligations with previous schools.
- Dismissal Permission Form
- Fees Payment : Admissions process is considered completed when the payment of Registration and Monthly fees has been done. Payment should be done to garanty a cupo in the classroom and in order to provide the student's date of start.



*Payments are received during working

hours from Monday to Thursday from

7:30am - 3pm, or Friday from 7:30am to 10am.

Preschool (Nursery through Kindergarten)

___ Parent interview with teacher (N-K)

___ Last report card from previous school if any.

___ Developmental History

Elementary (grades 1 through 5)

___ Last three report cards.

___ Grade teacher recommendation (Form E) **It must be sent directly to IAA in a sealed envelope with parents or emailed to Admission admissions@interamerican.edu.ec.**

___ Developmental History (Form F)

Secondary (grades 6 through 12)

___ Policy for Preventing the use of Illegal Substances

___ An official transcript of grades and courses from the student's previous school(s) (last 3 years – certified)

___ 2 Teacher Recommendations (form E) completed by core course teacher (English, Math, Social Studies, or Science). **These must be sent directly to IAA in a sealed envelope with parents or emailed to Admission admissions@interamerican.edu.ec.**

*An application will be considered **completed** when the application fee has been paid and all documentation has been turned in. After all documentation has been reviewed, admissions tests may be required and scheduled. Once admissions tests have been administered, please allow 5 business days for an admission decision. An Agreement Form will be issued and a meeting with the principal may be scheduled as final step in the admissions process.